

Guidelines for Entering Lyrics with Pro Presenter

1. Get song set list from worship leader on Monday or asap and load songs prior to Band practice on Weds night.
2. Enter lyrics from each song. Use CCLI song select if you like, but confirm the arrangement such as verse 1, chorus, bridge, etc.
3. Follow you tube video (our recording if possible) for order of song.
4. Always use motion loops for the background that are high resolution 16 x 9. Use primary colors only – red, blue, and green. Dark backgrounds for white letters. No multi colored or fading to light. Fast action for fast songs, slow for slow, etc.
5. Use at least 2 lines of lyrics and no more than 4 per slide.
6. Make sure the “break” is in a natural place for the song. Do not split up a verse with part of the chorus on the same slide.
7. Do not get creative with fonts, sizes, or transitions. Use standard format only. Too much “fluff” can be distracting and hinder the ability to follow the song.
8. Keep the words VERY large. They are not an afterthought to the cool background.
9. Make it easy to follow the song for a new person singing, and for a new volunteer to run the program.